

EMPLOY ERASMUS+ PROJECT

University of Ireland Maynooth, 10-12 May, 2017

Education Building

North Campus

Room 229

Agenda

10 May, 2017

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| 0930 – 1000 | feedback and reflection on where we stand, what we're pleased with and what's being a challenge |
| 1000 – 1030 | Newsletter – discussion of current and future newsletter (Antonio, Sandra & Liliana) |
| 1030 – 1300 | Student handbook (Fergal & Jerry). Discussion on content, graphics and responding to feedback from testing |
| 1100 – 1130 | Coffee / tea break |
| 1300 – 1400 | Lunch |
| 1400 – 1630 | Employer / Staff handbook (Scott, Masauso & Barbara) Scott by Skype |
| 1530 – 1600 | Coffee / tea break |
| 1630 – 1730 | Student video (Pepe, Mayte and Maria) |
| 1930 | Evening meal – Bistro 51 |

11 May, 2017

- 0930 – 1030** Seville Conference (Barbara & Pepe) – planning of the programme, discussion of our roundtable event and keynote session
- 1030– 1100** Podcast
- 1100 – 1130** Coffee/ tea break
- 1130 – 1200** Podcast
- 1200 – 1300** Dissemination activities – national workshops and feedback on any other activities with employers, staff or students
- 1300 – 1400** **Lunch**
- 1400 – 1530** Policy leaflet (John) Partners to bring policy ideas for discussion from the interview data.
- 1530 – 1600** Coffee / tea break
- 1600 – 1730** Project evaluation (Pepe & Mayte) – internal and external – discussion of questions for the evaluation forms for the external evaluators. Ted Fleming to attend (TBC).
- 2000** **Evening meal Avenue**

12 May 2017

- 0930 – 1100** Publications – journal articles, book, future conferences. Time will be set aside for clusters to advance existing plans for articles
- 1100 – 1130** Coffee / tea break
- 1100 – 1200** Website report (Adrianna & Ewa)
- 1200 – 1230** Management issues, final report and any other issues
- 1230** End of meeting