



EMPLOY ERASMUS+PROJECT

1st Team Meeting, University of Warwick, 19-20 February, 2015

**Westwood Teaching Centre, Westwood Campus, Room 0.04
(Ground Floor)**

Agenda

Thursday 19 February

0915 - 0930 Welcome and introductions

0930 – 1030 Overview and summary of the project - Barbara

1030 – 1100 Break

1100 – 1200 Financial and contractual issues – Mike Haymes, Research Support Services

1200 – 1245 Preparation: Website - Adrianna & Ewa

1245 – 1400 Lunch at Eat, Arts Centre

1400 – 1530 Preparation: Country Contexts – Agnieszka & Camilla
- Discussion on the structure, content, length and timescale

1530 – 1600 Break

1600 - 1630 Continuation of Country Contexts if necessary

1630 – 1715 Policy issues – John

1715 – 1730 Preparation: Twitter – John

2000 Evening Meal: Queen & Castle Kenilworth

Friday 20 February

0915 – 1015 Brief outline on employability and non-traditional students in HE in

each partner country

1015 – 1045 Break

1045 – 1130 Preparation: Discussion about meeting with career guidance officers, student support officers and relevant lecturers.
Start-up event with employers – Barbara

1130 – 1245 Project Evaluation: Pepe

- Internal evaluation
- External evaluation – identification by each partner of an external evaluator

1245 – 1345 Lunch

1345 – 1530 Student Interviews – Pepe

- Discussion on sampling and identification of student participants
- Biographical interviewing: themes

1530 – 1600 Break

1600 – 1630 EMPLOY newsletter – Antonio and Sandra

1630 – 1700 Management and communication